

HEWITT TEXAS II

**MINUTES OF A CITY COUNCIL
REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
April 20, 2020 – 7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Charles D. Turner (presiding)	Mayor, Ward 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Wilbert “Walky” Wachtendorf	Mayor Pro Tem, Ward 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Bill Fuller	Council Member, Ward 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Vacancy	Council Member, Ward 2	<input type="checkbox"/>	<input type="checkbox"/>	
Michael S. Bancale	Council Member, At-Large	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Steve Fortenberry	Council Member, Ward 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Erica Bruce	Council Member, Ward 3	<input type="checkbox"/>	<input checked="" type="checkbox"/> *	

* Council Member Erica Bruce participated in the meeting via teleconference.

Staff present:

City Manager Bo Thomas
City Secretary Lydia Lopez
Fire Chief Lance Bracco
Library Director Waynette Ditto
Police Chief Jim Devlin

In accordance with social distancing guidelines, the City Council meeting was not opened to the public; however, the meeting was live-streamed for view by the public on the city’s website at www.cityofhewitt.com.

- 1. CALL MEETING TO ORDER.** Mayor Charlie Turner called the meeting to order at 7:00 PM. City Secretary Lydia Lopez polled the Council for attendance.
ALL PRESENT: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce (via teleconference), Turner
- 2. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Charlie Turner led the Pledge of Allegiance.
- 3. HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. NOTE: The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors. **No public comment forms were submitted.**

4. CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP/REGULAR MEETING OF MARCH 16, 2020, AND SPECIAL CALLED MEETING OF MARCH 23, 2020.

MOTION: Council Member Steve Fortenberry moved approval of the minutes as presented but to allow for corrections.

SECOND: Council Member Bill Fuller

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

5. CONSIDER REAPPOINTMENTS TO THE BOARD OF ADJUSTMENT. City Manager Bo Thomas presented the members recommended for reappointment.

MOTION: Council Member Michael Bancale moved to authorize the reappointment of Jim Winton, Bradley Turner, and Scott Hedges, alternate to the Board of Adjustment for a two-year term ending in April 2022.

SECOND: Council Member Bill Fuller

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED

6. PRESENTATION OF REPORT FROM CITY ENGINEER MILES WHITNEY, P.E.

- Update on pending utility projects
- Update on pending street projects
- Update on pending drainage projects

No action required.

7. CONSIDER AWARD OF BID FOR 2019 – FM 2113 UTILITY RELOCATION TO BELL CONTRACTORS, INC. IN THE AMOUNT OF \$1,864,198.86. City Manager

Bo Thomas presented bids. City Engineer Miles Whitney, P.E., elaborated on the bid results, stated that he had several conversations with Bell Contractors, Inc., to confirm that they were confident in their pricing as it was substantially lower than the second lowest bidder, and informed the Council that he was comfortable with previous work done by the contractor in the city.

MOTION: Council Member Steve Fortenberry moved approval of bid for 2019 – FM 2113 Utility Relocation to Bell Contractors, Inc., in the amount of \$1,864,198.86.

SECOND: Council Member Michael Bancale

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

- 8. AUTHORIZE THE EMERGENCY PURCHASE OF WELL PUMP AND MOTOR REPLACEMENT AT PLANT 5 TO JURGENSEN PUMP, LLC IN THE AMOUNT NOT TO EXCEED \$80,000.** City Manager Bo Thomas presented and explained that the bid was set in an amount not to exceed so that staff would have the flexibility to use existing pipe and cable but allowed additional funds should the use of existing pipe and cable not be feasible.
MOTION: Council Member Steve Fortenberry moved to authorize the city manager to purchase new well pump, motor, and materials from Jergensen Pump, LLC, in an amount not to exceed \$80,000.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
- 9. BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING MARCH 31, 2020.** City Manager Bo Thomas stated that Finance Director Lee Garcia previously sent the March Financial Statements and asked if Council had any questions. No questions were asked. **No action required.**
- 10. CONSIDERATION AND ACTION ON APPROVAL OF QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDING MARCH 31, 2020.** City Manager Bo Thomas presented a summary of report prepared by Valley View Consulting, L.L.C.
MOTION: Council Member Michael Bancale moved approval of the Quarterly Investment Report as of March 31, 2020.
SECOND: Mayor Pro Tem Wilbert “Walky” Wachtendorf
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
- 11. CONSIDERATION AND ACTION ON THE EXTENSION OF JAYNES, REITMEIER, BOYD & THERRELL AS THE CITY’S AUDITORS FOR THE AUDIT YEARS ENDING IN 2020 AND 2021.** City Manager Bo Thomas presented. Council Member Steve Fortenberry was complimentary of the firm’s work for the city.
MOTION: Mayor Pro Tem Wilbert “Walky” Wachtendorf moved to extend the agreement with Jaynes, Reitmeier, Boyd and Therrell as the city’s auditors for the audit years ending in 2020 and 2021.
SECOND: Council Member Steve Fortenberry
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

- 12. CONSIDERATION AND ACTION ON ORDINANCE NO. 2020-06 AMENDING BY REPLACING, UPDATING, AND CLARIFYING ARTICLE III “HOTEL OCCUPANCY TAXES” OF CHAPTER 70 “TAXATION” OF THE CODE OF ORDINANCES OF THE CITY OF HEWITT, TEXAS WITH A NEW ARTICLE III ENTITLED “HOTEL OCCUPANCY TAXES” WHICH ADDRESS, AMENDS, AND UPDATES THE REGULATIONS IMPOSING HOTEL OCCUPANCY TAXES AND ADDRESSES SHORT-TERM RENTAL.** City Manager Bo Thomas presented. City Attorney Mike Dixon was available to respond to questions from Council. Mr. Dixon noted one correction in the ordinance under Sec. 70-44. General discussion was held concerning the number of establishments classified as Airbnb in Hewitt and the regulations imposed on short-term rentals.
MOTION: Council Member Michael Bancale moved to approve Ordinance No. 2020-06.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.
- 13. CONSIDERATION AND REVIEW OF PROPOSED PROPOSITIONS AND POSSIBLE APPOINTMENT OF A CHARTER REVIEW COMMITTEE.** City Manager Bo Thomas stated that the proposed propositions were submitted again; however, his purpose for including the item on the agenda was to seek direction from the Council with regards to the next steps. General discussion was held concerning the formation of a Charter Review Committee and timeline for inclusion on the ballot for November or whether the amendments should be considered in May 2021. City Attorney Mike Dixon encouraged the Council to appoint one member each and suggested they be prepared to make appointments at their next meeting.
Consensus: To place on the agenda at the next meeting to bring forth appointments for the Committee.
- 14. DISCUSSION AND BRIEFING CONCERNING THE CORONAVIRUS (COVID-19) AND ANY ACTIONS NECESSARY THERETO:**
- **CONSIDERATION AND ACTION ON ORDINANCE NO. 2020-07 AMENDING ORDINANCE NO. 2020-05 ADDRESSING EMPLOYEE ABSENCES RESULTING FROM COVID-19; PROVIDING FOR SICK LEAVE FOR ABSENCES RESULTING FROM COVID-19 – RELATED MATTERS, AND PROVIDING AUTHORITY TO CITY MANAGER TO TAKE PROACTIVE MEASURES AND TO GRANT PAID ADMINISTRATIVE LEAVE.** City Manager Bo Thomas presented this ordinance.
MOTION: Council Member Michael Bancale moved approval of Ordinance No. 2020-07.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

- **AUTHORIZE AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITIES OF WACO, ROBINSON, HEWITT, WOODWAY, LORENA, LACY LAKEVIEW, BELLMEAD, AND OTHER CITIES FOR THE PURPOSE OF PROVIDING MUTUAL AID WHERE REQUESTED THROUGH THEIR LAW ENFORCEMENT AGENCIES.** City Manager Bo Thomas presented.

MOTION: Mayor Pro Tem Wilbert “Walky” Wachtendorf moved to ratify the Interlocal Cooperation Agreement with the listed entities for the purpose of providing mutual aid with law enforcement agencies.

SECOND: Council Member Michael Bancale

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

- **AMENDED AND RESTATED ORDER OF THE COUNTY JUDGE AND COMMISSIONER’S COURT OF MCLENNAN COUNTY, TEXAS DIRECTING ALL INDIVIDUALS LIVING IN THE COUNTY TO SHELTER AT THEIR PLACE OF RESIDENCE.** City Manager Bo Thomas presented and recommended that Council approve this order extending the date to April 30, 2020. General discussion was held concerning the opening of Parks.

MOTION: Council Member Bill Fuller moved to adopt the Amended and Restated Order of the County Judge and Commissioner’s Court of McLennan County, Texas.

SECOND: Council Member Michael Bancale

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

15. ADJOURN.

MOTION: Council Member Bill Fuller moved to adjourn the workshop meeting at 8:28 PM.

SECOND: Council Member Steve Fortenberry

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

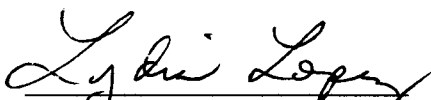
NAYES: None

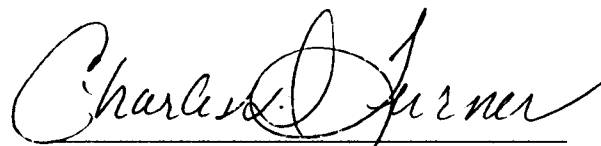
ABSENT: None

MOTION PASSED.

Approved: 5-4-2020

ATTEST:


Lydia Lopez, City Secretary


Charles D. Turner, Mayor