

HEWITT TEXAS

Job Title: Fire Lieutenant
Department: Fire
Location: Hewitt Public Safety Facility
Reports to: Fire Chief
Date: 2/1/2018

Grade: 23	Type of Position: <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Intern	Classification: <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	Safety Sensitive: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Job Summary: Protects life and property by supervising and performing skilled firefighting, emergency aid, hazardous materials, and fire prevention duties. Maintains fire equipment, apparatus, and facilities.

Essential Functions: Perform fire fighting activities including driving fire apparatus; operating pumps and related equipment; laying hose; and performing fire combat, containment, and extinguishment tasks. Perform emergency aid activities including administering first aid and providing other assistance as required. Make decisions as to the best methods of extinguishing fires and direct use of fire equipment.

Perform supervisory responsibilities to include delegating and assigning tasks, monitoring and evaluating performance, and developing employees. Assist in training new employees as assigned. Perform administrative tasks to include but not limited to creating reports, ordering equipment, and maintaining inventory. Assist in developing plans for special assignments such as emergency preparedness, training programs, firefighting, hazardous material, and emergency aid activities.

Present programs to the community on safety, medical, and fire prevention topics. Responsible for preparation of reports. Instruct classes in assigned subject areas. Participate in fire drills, attend classes in fire fighting, emergency medical, hazardous material, and related subjects. Participate in the inspection of buildings, hydrants, and other structures in fire prevention programs.

Receive and relay fire calls and alarms. Operate radio and other communication equipment. Perform general maintenance work in the upkeep of fire facilities and equipment. Perform other related duties as assigned.

The Fire Lieutenant must maintain a certain level of physical and mental fitness and will be required to complete periodic benchmark assessments to ensure they can perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

Competencies: Ability to communicate clearly and effectively. Ability to work independently. Ability to plan, supervise, and coordinate the work of others. Knowledge of firefighting principles and practices.

Required Education and Experience: High school diploma or GED. Must maintain current EMT Certification, Firefighter Certification, Intermediate TCFP certificate, and Fire Officer 1. Posses a valid Texas Class B Driver’s License. Two years of experience with the Hewitt Fire Department.

Preferred Education and Experience: N/A

Physical Requirements:

Overall Strength Demands: The following describes the overall strength demand of the functions performed by the incumbent during a typical workday.

Sedentary <input type="checkbox"/>	Light <input type="checkbox"/>	Medium <input type="checkbox"/>	Heavy <input type="checkbox"/>	Very Heavy <input checked="" type="checkbox"/>
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10 to 20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

Physical Demand Codes: The following describe if the incumbent is expected to exert the following physical demands during a typical workday and the overall frequency.

Frequently lift and carry heavy weights, climb, walk, run, drive vehicles, crawl, stoop, push, pull, jump, grasp hoses, grasp and manipulate small objects, work on unsteady footing and use other emergency and firefighting equipment as required. Possess ability to use basic swimming techniques for water rescues. Possess good vision and hearing and be able to distinguish colors and odors.

Machines, Tools, and Equipment: Fire apparatus, fire pumps, hoses, firehouse reporting software, and other standard firefighting equipment, safety equipment, ladders, first aid equipment, radio

Expected Hours of Work: Days and hours of work are every third day, 24 hour shifts. Occasional work on extra assignments as needed.

Environmental Factors: Generally works in a climate controlled indoor environment. During emergency conditions, may be exposed to extreme danger and exertion under hazardous conditions to include but not limited to flames, smoke, hazardous materials, cramped conditions, charged or oxygen deficient atmospheres, downed power lines, victims with severe injuries/death and inclement weather.

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice

Employee Print Name: _____ Date: _____

Employee Signature: _____