

HEWITT TEXAS

Job Title: Equipment Operator In Training

Department: Utilities

Location: Community Services

Reports to: Sr. Equipment Operator

Date: 3/22/2018

Grade: 12	Type of Position: <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Intern	Classification: <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	Safety Sensitive: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Job Summary: Under immediate supervision, this entry-level Equipment Operator receives specialized training needed to operate general and complex equipment in the performance of water utility maintenance activities.

Essential Functions: The incumbent will assist crews in repairs when needed and will be trained to safely work and maintain heavy equipment, while working to acquire required licenses. Equipment includes, but is not limited to: loader, backhoe, vactor truck, and dump truck.

Once training is completed, the incumbent should be able to perform duties that include setting up utility cuts and water relay projects; making new taps; installing new services; setting up transitions; repairing water and sewer lines; fixing and maintaining fire hydrants; changing out meters; investigating water leaks; and/or performing other related activities.

Pick up trash, keep storage and work areas clean and orderly, and perform daily preventive maintenance on vehicles and equipment. Perform as a Field Assistant as required. Serve on standby crew for after-hours emergency work as required.

Follow written and oral instructions. Communicate effectively and courteously with others. Use good judgement to work safely and use equipment properly. Interpret hand signals when working around equipment. Perform other related duties as assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Competencies: Knowledge of occupational hazards and related safety precautions. Knowledge of a variety of hand and power tools. Skilled in operating and maintaining small to heavy-sized equipment and trucks. Knowledge of requirements for proper care

of equipment. Ability to make sound decisions. Ability to maintain a positive attitude and maintain effective working relationships with others.

Required Education, Experience, and Qualifications: High School Diploma or GED. Must be able to obtain as Class A or B CDL within 180 days of employment. One to two years of related experience in construction, mechanics, plumbing, or operation of light or heavy equipment. TCEQ Class C Water and Class II Wastewater license must be obtained within 3 years of employment.

Preferred Education, Experience, and Qualifications: TCEQ Class C Water and Class II Wastewater License strongly preferred.

Physical Requirements: Overall Strength Demands: The following describes the overall strength demand of the functions performed by the incumbent during a typical workday.

Sedentary <input type="checkbox"/>	Light <input type="checkbox"/>	Medium <input type="checkbox"/>	Heavy <input type="checkbox"/>	Very Heavy <input checked="" type="checkbox"/>
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10 to 20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

Physical Demand Codes: The following describe if the incumbent is expected to exert the following physical demands during a typical workday and the overall frequency.

Frequent climbing, crawling, balancing, reaching, sitting, standing, walking, stooping, kneeling, crouching, talking, seeing, hearing, smelling, and manual dexterity. Occasional lifting and carrying of over 100 pounds. Sit or stand for extended periods of time while driving or participating in repairs.

Machines, Tools, and Equipment: Various light and heavy tools and equipment.

Expected Hours of Work: Days and hours of work are Monday through Friday, 7:00 a.m. to 4:00 p.m., with mandatory overtime required. Must be available to work various shifts and be able to work on-call as assigned.

Work Conditions/Environmental Factors: Work is typically performed in an outdoor environment, with potential exposure to adverse weather conditions. Work is occasionally performed in close quarters, high and precarious places, and near moving mechanical parts. Potential exposure to risk of electrical shock, vibration, fumes, and airborne particles.

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice

Employee Print Name: _____ Date: _____

Employee Signature: _____