

HEWITT TEXAS

Job Title: Sr. Equipment Operator - Utilities

Department: Utilities

Location: Community Services

Reports to: Utilities Director

Date: 3/22/2018

Grade: 13	Type of Position: <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Intern	Classification: <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	Safety Sensitive: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Job Summary: Under general supervision of the Utilities Director, operates heavy motorized equipment used in maintenance of water system, sewer system, and drainage system. Works in the safest manner possible to ensure the safety of crew members and the general public. Provides senior leadership to lower-level workers.

Essential Functions: Perform specialized tasks related to water utility maintenance and operate a variety of complex equipment. Exercise technical and functional supervision over lower-level Equipment Operators and Field Assistants. Assist in training and monitoring lower-level employees. Maintain records of equipment used and operations performed. Assist in preparation and delivery of needed materials and equipment. Ensure the safe operation, care, and appearance of assigned equipment.

Perform skilled and semi-skilled tasks to include: setting up utility cuts and water relay projects; making new taps; installing new services; setting up transitions; repairing water and sewer lines; fixing and maintaining fire hydrants; changing out meters; and investigating water leaks. Open trenches to install pipe. Assist crews in repairs when needed. Safely work hand and power tools. Serve on standby crew for after-hours emergency work as required. Communicate effectively and courteously with others. Pick up trash, keep storage and work areas clean and orderly, and perform daily preventive maintenance on vehicles and equipment.

Perform as an Equipment Operator and Field Assistant as required. Follow written and oral instructions. Use good judgement to work safely and use equipment properly. Interpret hand signals when working around equipment. Perform other related duties as assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

<p>Competencies: Knowledge of occupational hazards and related safety precautions. Skilled in operating and maintaining small to heavy-sized equipment and trucks. Knowledge of requirements for proper care of equipment. Ability to make sound decisions. Ability to maintain a positive attitude and maintain effective working relationships with others. Ability to communicate effectively, both orally and in writing. Ability to complete paperwork.</p>				
<p>Required Education, Experience, and Qualifications: High School Diploma or GED. Possess a valid Class A or B Texas Driver's License. Three years of related experience in construction, mechanics, plumbing, or operation of light or heavy equipment. TCEQ Class C Water License required. Must be able to obtain a Class II Wastewater License.</p>				
<p>Preferred Education, Experience, and Qualifications: One year of related supervisory experience.</p>				
<p>Physical Requirements: Overall Strength Demands: The following describes the overall strength demand of the functions performed by the incumbent during a typical workday.</p>				
<p>Sedentary <input type="checkbox"/></p>	<p>Light <input type="checkbox"/></p>	<p>Medium <input type="checkbox"/></p>	<p>Heavy <input type="checkbox"/></p>	<p>Very Heavy <input checked="" type="checkbox"/></p>
<p>Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.</p>	<p>Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.</p>	<p>Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.</p>	<p>Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10 to 20 lbs. constantly.</p>	<p>Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.</p>
<p>Physical Demand Codes: The following describe if the incumbent is expected to exert the following physical demands during a typical workday and the overall frequency.</p> <p>Frequent climbing, crawling, balancing, reaching, sitting, standing, walking, stooping, kneeling, crouching, talking, seeing, hearing, smelling, and manual dexterity. Occasional lifting and carrying of over 100 pounds. Sit or stand for extended periods of time while driving or participating in repairs.</p>				
<p>Machines, Tools, and Equipment: Various light and heavy tools and equipment.</p>				
<p>Expected Hours of Work: Days and hours of work are Monday through Friday, 7:00 a.m. to 4:00 p.m., with mandatory overtime required. Must be available to work various shifts and be able to work on-call as assigned.</p>				

Work Conditions/Environmental Factors: Work is typically performed in an outdoor environment, with potential exposure to adverse weather conditions. Work is occasionally performed in close quarters, high and precarious places, and near moving mechanical parts. Potential exposure to risk of electrical shock, vibration, fumes, and airborne particles.

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice

Employee Print Name: _____ Date: _____

Employee Signature: _____